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# ProClass

## Routine Amendments/Additions

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If you would like to propose an amendment or addition, please e-mail [requests@codinginternational.com](mailto:requests@codinginternational.com) with a current extract of the description/hierarchy and a revised one showing your suggested amendments/additions. Also, please **provide a contact phone** number as someone may wish to call you in order to gain more information about your suggestion. Coding International will let you know their decision as soon as possible, giving reasons if they decline your suggestion. Please be aware that, if accepted, it will be included in the next ProClass release which may be several months later.

### Escalation Process

If Coding International declines your amendment/addition and you disagree with their decision, then please contact your RIEP.

There is also a discussion forum on the ProClass website <http://proclass.nationaliep.gov.uk> should you wish to float an idea with colleagues in other local authorities.